

The Federation of Fairfield and Colneis

Fairfield Infant School
High Road West
Felixstowe
Suffolk
IP11 9JB
Tel: 01394 283206
fairfieldandcolneis.co.uk
fairfieldoffice@fairfieldandcolneis.co.uk



Headteacher
Mr Mark Girling
Deputy Headteacher
Mr Keith Rimmer
Acting Assistant Headteacher/SENDCo
Ms Kathy Spurgeon
Assistant Headteacher
Mr Adam Teare

Colneis Junior School
Colneis Road
Felixstowe
Suffolk
IP11 9HH
Tel: 01394 284052
fairfieldandcolneis.co.uk
colneisoffice@fairfieldandcolneis.co.uk



APPLICATION FORM FOR ADMISSION TO FAIRFIELD INFANT SCHOOL NURSERY CLASS SEPTEMBER 2025

NB: Admission to Nursery Class does not guarantee a full-time place in the school to which the nursery is attached. A separate application for a full time place in the school must be made. Your child can stay in a school nursery class until the September following their 4th birthday, when a reception class place will be offered.

About Nursery School Classes and Funding...

Your child can stay in a nursery school class until the September following their 4th birthday. All children are entitled to free part-time early education from the beginning of the term following their 3rd birthday. The entitlement is for up to a maximum of 15 hours per week for 38 weeks of the year. The 15 free hours can be claimed for the morning or afternoon sessions but must be claimed at the beginning of each term. Funded hours are then fixed for the whole term and cannot be changed. You may be entitled to 30 hours free early years education; you will need to check your eligibility and apply through www.childcarechoices.gov.uk

Application to Fairfield Nursery...

Fairfield Nursery is open Monday – Friday from 08.40am to 3.20pm, during term time.

To apply for a place at Fairfield Nursery please complete the details requested overleaf and bring the completed form to Fairfield Infant School together with your child's birth certificate. All applications need to be made by **Friday, February 28th**

If you have any queries please do not hesitate to contact us, either by telephone or e-mail.

Key Dates

Friday, February 28th - All applications to be returned to the school office.

Friday, April 4th - Offer letters will be sent out.

Friday, May 2nd Signed acceptance reply slips must be received by the school office.

Please note that any applications made after February 28th will not be looked at until May 5th.

The Federation of Fairfield and Colneis is committed to safeguarding and promoting the welfare of children



Sue Cook - Director for
Children and Young
People's Services



We're working
towards Artsmark
Awarded by Arts
Council England

PUPIL DETAILS:

Pupil's surname			
Forename(s)			
Home address			
Telephone no.			
Date of birth		Gender	
Ethnicity		Home Language	

Sibling in School	YES/NO
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Sessions required

Please indicate below, which sessions you require from September. We also need confirmation of your 30 hour code if this is how you are planning on funding additional sessions.

	Monday	Tuesday	Wednesday	Thursday	Friday
Mornings 8.40 – 11.40					
Lunchtime £3.00 11.40 – 12.20					
Afternoons 12.20 – 3.20					

30 Hour code	
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Please name any other pre-schools that your child is/will be attending:	
Will you be splitting your funding?	Yes / No

PARENT DETAILS:

Parent 1:

Title	Mr / Mrs / Miss / Other		
Full Name			
Parental responsibility	Yes / No		
Home address (if different from above)			
Home Tel No.		e-mail address (please print clearly)	
Mobile No.		Place of Work & Work No.	

ADDITIONAL PUPIL DETAILS:

Does your child have an Education Health Care Plan?	Yes / No
Is your child currently on the SEN register?	Yes / No
Are either of the parents in services or armed forces?	Yes / No
If your child is a Looked After or Post Adoption Child, please refer to the information on our school website regarding adoption and pupil premium	

The information I have given is true to the best of my knowledge and belief. I understand that if a place is offered on the basis of any false information given by me, the place can be withdrawn at any time by the Local Authority. I authorise the school to claim for the sessions indicated above.

Parent or Carer's signature..... **Date**.....

By giving us this data you are ensuring that the individual has been made aware. Further information can be found in our parents' privacy notice available on our website. If you wish to withdraw your consent to any of the above, you can do so at any time by contacting the school office.

FOR OFFICE USE ONLY- Birth certificate verification

Country of issue	
Date of issue	
Reference number	
Name verified	Yes/No
DOB verified	Yes/No

Date of verification: **Carried out by:**.....